

Job Summary

Location:
Déljné, NT

Department:
Community Health &
Wellness

Annual Salary:
\$54,600.00 per annual
\$30.00 per hour

Northern Allowance:
\$28,050.00 per annual

Benefits:
NEBS

Employment Type:
Indeterminate

Closing Date:
Open until Filled

**Submit Resume and
Cover Letter to:**

Human Resources
Department
Déljné Got'jné Government
P.O Box 156
Deline, NT X0E0G0
Tel (867) 589-8100
Hr.manager@gov.deline.ca
Hr.assistant@gov.deline.ca

Community Wellness Coordinator

The Wellness Coordinator provides basic knowledge in community health, education, health promotion, injury prevention and healthy community development to Déljné residents. The Wellness Coordinator reports to the Director of Community Health & Wellness, works closely with the Déljné Community Wellness Plan and territorial community wellness workers. Through providing basic knowledge related to community health, the Wellness Coordinator embraces a positive holistic wellness approach that builds and enhances healthy community life. The Wellness Coordinator is familiar with and works within the Déljné Got'jné Government Laws, regulations, policies, and procedures.

KNOWLEDGE, SKILLS, AND ABILITIES

- Knowledge of Déljné Got'jné Government operational policies and procedures and governance institutions
- Proven experience in health field and ability to work as a team leader
- Knowledge and working experience with various computer hardware and software
- Good planning, prioritizing, and organizing skills
- Excellent communications and interpersonal skills, especially with the focus of client services and professionalism
- The ability to facilitate individual and group learning using a client centered approach and popular education model
- Must be astute, precise, reliable, and able to work independently with limited supervision
- Must be able to work cooperatively with individuals at all organizational levels, in a progressive manner that would lead to the successful accomplishment of the Déljné Got'jné Government community goals and objectives
- Experience working with a First Nation organization/government is required
- Knowledge of and ability to network resources within and outside Déljné to ensure support for clients and their families
- The ability to speak/write the Déljné Got'jné dialect is a definite asset
- Must be able to maintain confidentiality of work and professionalism in the workplace
- Must be able to maintain tact and diplomacy
- Ability to speak Déljné Got'jné language is an asset
- Perform other related duties as required

THIS POSITION IS TYPICALLY ATTAINED BY

- Diploma in Social Work or Certificate in Community Health Representative with a minimum of 2 years of direct related work experience
- Post-secondary Grade 12 education or equivalent
- Successful candidates must provide a criminal record and vulnerable sector checks with the local RCMP Detachment
- Preference will be given to Déljné Beneficiary
- Training available to Successful Candidate
- Equivalencies will be considered

ADDITIONAL REQUIREMENTS

Pre-employment Screening

- Criminal records Check
- Vulnerable Sector Check